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foothill community built on California's rich gold rush history.*



City Manager's Report
November 14, 2023 City Council Meeting
Prepared by: Candace Bernardi, City Treasurer/Accountant
Item #: 7.3

Subject: Approve the Payroll Register as presented.

Recommendation: Approve the payroll register as presented.

Purpose: To authorize payment to the City's employees for employment services.

Strategic Plan Strategy: Fiscal Stability/Sustainability: Strategy No. 6-Meet Financial Commitments and Reporting Requirements.

Background: The City pays its employees on a bi-weekly basis. The results of each payroll are presented to the City Council for approval approximately every two weeks.

Discussion: The payroll register for the Pay Period 8 is for payroll dates 9/30/23 through 10/13/23. The checks were issued on 10/19/23; beginning with check number 62578 through ending check number 62604 to pay employees for employment services.

Options:

1. Approve the payroll register as presented.
2. Direct staff to take other actions.

Environmental: Tonight's action is not applicable.

Cost: The payroll register dated October 19, 2023 totals \$475,782.04.

Budget Impact: The \$475,782.04 in total authorized expenditures fall within the amounts of the operating and capital improvement program budgets that were adopted by the City Council.

M. Cleve Morris

M. Cleve Morris, City Manager

Candace Bernardi

**Candace Bernardi, City Treasurer/
Accountant**